

*This is a sample company authorization letter. Transfer this to a company letterhead and have it signed by an officer of the company.*

*You will also need documentation verifying that the undersigned is a corporate officer. If that documentation is unavailable you must submit a notarized affidavit that the undersigned is a corporate officer.*

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Wednesday, December 28, 2016

Commonwealth of Pennsylvania  
PennDot

To Whom It May Concern,

This letter authorizes \_\_\_\_\_ to process and sign on the company's behalf all necessary transactions for sale, titling, registration materials and license plates for the following vehicle:

1996 Mack truck – VIN: 1M2P267C4TM025441

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signature & title

**DO NOT CHANGE THE WORDING OF THIS LETTER!**

**CHANGE THE NAME OF THE PERSON  
AND VEHICLE INFORMATION ONLY!**